



VENTURA COUNTY FIRE DEPARTMENT

Fire Prevention Bureau

COVID-19 INSPECTION GUIDELINES

Contractors, Construction Supervisors, Developers, Facility Managers, and anyone else responsible for on-site inspection:

The Ventura County Fire Department (VCFD) is aware this is a difficult time for many of its stakeholders, due to the uncertainties of the Coronavirus COVID-19 pandemic. At this time, Fire Prevention staff will continue to provide the required inspections so that projects may be completed in a timely manner. However, all inspections must be completed in accordance with the COVID-19 Guidelines listed below.

Please be aware that it is your responsibility to ensure that COVID-19 Guidelines are strictly adhered to while Fire Prevention staff are present at the job site.

COVID-19 Guidelines regarding inspections include the following:

- **Ensure that work is ready to be inspected** - This will help to limit exposure by eliminating unnecessary time spent on the job site waiting for work to be performed. Work that is not ready will result in the Inspector leaving the job site immediately.
- **Maintain Social Distancing** - Areas requiring inspections shall be cleared for only essential inspecting personnel, and each person must maintain a 6-foot distance from others.
- **Ensure that no one on-site is sick** or presenting COVID-19 flu-like symptoms, such as cough, fever, sore throat, and difficulty breathing.
- **Ensure that the site is clean** and Fire Prevention staff do not have to remove debris or other materials to perform the inspection.

Fire Prevention staff have been informed that they should not perform any inspection if the COVID-19 Guidelines have not been followed on the job site. It is strongly recommended that all persons participating in an inspection wear a face mask. Fire Prevention staff will immediately leave the site if the COVID-19 Guidelines are not followed. The inspection will have to be rescheduled, and an additional inspection fee may be applied. Remote video inspection may be conducted, as deemed appropriate.

VCFD will continue to provide the inspection services that are required and appreciates your cooperation in applying the COVID-19 Guidelines at your job site.

Please e-mail fireprevention@ventura.org with any questions.